



CALIFORNIA ARTS UNIVERSITY

4100 W. Commonwealth Avenue, #101, Fullerton, CA, 92833

Phone: 213-700-7575, Fax: 714-907-1511, Website: www.cauniv.edu E-mail: info@cauniv.edu

Enrollment Agreement

NAME: _____
ADDRESS: _____
PHONE: _____ E-MAIL: _____
EMERGENCY CONTACT PERSON: _____ EMERGENCY CONTACT NUMBER: _____

PROGRAM INFORMATION:

DATE OF ADMISSION: _____ PROGRAM: _____
PERIOD COVERED BY ENROLLMENT AGREEMENT: _____
PROGRAM START DATE: _____ ANTICIPATED END DATE: _____
FULL-TIME/PART-TIME: _____

All classes of instruction are held at the above address.

Tuition Charges:

- **Master of Arts in Contemporary Music Performance (MACMP):**
\$390 per unit (\$4,680/semester) / Total Cost: (48 Units x \$390 = \$18,720)
- **Doctor of Musical Arts (DMA):**
\$690 per unit (\$6,210/semester) / Total Cost: (60 Units x \$690 = \$41,400)

Fees:

Application Fee (non-refundable) \$100	Enrollment Fee (non-refundable) \$100
Registration Fee (non-refundable) \$100	Student Activity Association Fee \$30
Readmission Fee (non-refundable) \$100	Tuition Installation Fee \$35
Add/Drop Fee (non-refundable) \$10	Return Check/Denied Credit Card (non-refundable) \$35
International Student Service Fee \$300	I-20 Re-Issue Fee \$50 I-20 Extension Fee \$100
Shipping Fee (non-refundable) Domestic \$15 / International \$30	
Express Shipping Fee (non-refundable) Domestic \$40 / International \$50	
Individual Instruction Fee – Music Students (non-refundable) \$50 per hour	
Graduation Fee (non-refundable) \$450	Student ID Card (non-refundable) \$10
ID Card Replacement Fee (non-refundable) \$25	Transcript/Certificate (non-refundable) \$10
Transcript Express Fee (non-refundable) \$20	Transcript Mailing Fee (non-refundable) \$5
English Translation Services \$50 per hour	Individual Instruction Fee (non-refundable) \$700
STRF fees (non-refundable) as \$0 for every \$1,000	

Estimate of Total Charges for the Entire Educational Program

NAME OF EDUCATIONAL PROGRAM:	<i>MACMP</i>
<i>Estimate based on:</i>	2-year
<i>Units:</i>	48
Enrollment fee	\$100.00
Registration fee (non-refundable)	\$400.00
Tuition	\$18,720 .00 \$390 per unit (\$4,680/semester)
Student Association fee	\$120.00
Graduation fee	\$450.00
TOTAL	\$19,790.00

NOTE: Students need to consider cost of text materials, supplies, room, and board. These additional costs are vary depending on the courses they take in each semester and/or term. These are not usually paid to the school directly. Please plan accordingly. Approximate Annual Cost of Room, Board, Tuition, etc. per Student is \$21,760.

NAME OF EDUCATIONAL PROGRAM:	<i>DMA</i>
<i>Estimate based on:</i>	3.5-year
<i>Units:</i>	60
Enrollment fee	\$100.00
Semester/Term Registration fee	\$400.00
Tuition	\$41,400 .00 \$690 per unit (\$6,210/semester)
Student Association fee	\$210.00
Graduation fee	\$450.00
TOTAL	\$42,560.00

NOTE: Students need to consider cost of text materials, supplies, room, and board. These additional costs are vary depending on the courses they take in each semester and/or term. These are not usually paid to the school directly. Please plan accordingly. Approximate Annual Cost of Room, Board, Tuition, etc. per Student is \$24,760.

NAME OF STUDENT (Print)

AGREED (Signature of student)

DATE

TUITION PAYMENT POLICY

Tuition and fees are due and payable at the beginning of each semester. However, CAU provides a personalized deferred payment plan for students unable to pay the total amount at time of registration. A student must fill out a Tuition Payment Plan form with the Registrar before a semester/session begins. The basic standard deferred payment plan is as follows:

The total amount due for the given semester is divided into four equal payments, (25%each) with the first payment due at registration. The balance, which is divided equally into three payments, is due over the following three months.

- There is a service charge of \$5 for each payment.
- A late payment charge of \$10.00 will be assessed for payments more than 7 days late.

The following are payment due dates: 1st payment, registration date; 2nd, Sept. 30 (Fall Semester) or Feb. 28 (Spring Semester); 3rd, Oct.31 (Fall) or Mar. 31 (Spring); 4th final payment, Nov. 30 (Fall) or Apr.30 (spring).

Failure to make payments within 30 days may be grounds for suspension.

For winter and summer sessions, full tuition and fee payments are due at the time of registration.

- If the student obtains a loan to pay for an education program, the student will have the responsibility to repay the full amount of the loan plus interest, less the amount of any refund.

Additional information concerning the tuition payment plan can be obtained at Registrar's office.

"STUDENT'S RIGHT TO CANCEL"

The student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later. (Except the non-refundable fees, if applicable).

REFUND POLICIES

In order to ensure that students are fully informed of their rights and the procedures for obtaining tuition refunds, a copy of the university's Cancellation/Withdrawal, and refund policies is given to students when they register. In compliance with the California Education Code, the university's cancellation, withdrawal, and refund policies are disclosed on the reverse side of the enrollment agreement.

1. Full Refund

If the scheduled classes are canceled by the university, students will receive a full refund. To request a cancellation and refund, a student must hand-deliver a

request in writing to the school administrator. The student will soon after receive a response from the school administrator.

2. CAU Federal and State Student Financial Aids Refund Policy.

If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds. Federal and State Student Financial Aids program and services are NOT ESTABLISHED currently and not available.

If the student defaults on a federal or state loan, both the following may occur:

- (1) The federal or state government or a loan guarantee agency may take action against the student, including garnishing an income tax refund and
- (2) The student may not be eligible for any other government financial assistance at another institution until the loan is repaid.

3. Withdrawals and Refunds

(1) A pro rata refund pursuant to section 94919 (c) or 94920(d) or 94927 of the Code shall be no less than the total amount owed by the student for the portion of the educational program provided subtracted from the amount paid by the student, calculated as follows:

The amount owed equals the daily charge for the program (total institutional charge, divided by the number of days or hours in the program), multiplied by the number of days student attended, or was scheduled to attend, prior to withdrawal.

(2) To withdraw from the school during a semester, a student must deliver the completed Notice of Cancellation/Withdrawal with the required approvals to the Registrar's Office. Refunds are allowed as follows: To request a cancellation and refund, a student must deliver a request in writing to the school administrator. Accordingly, the student must exercise his or her right to cancel or withdraw, and the refund policy by __/__/__. The student will soon after receive a response from the school administrator. If approved, refunds will be issued within 45 days.

"NOTICE CONCERNING TRANSFERABILITY OF CREDITS AND CREDENTIALS EARNED AT OUR INSTITUTION"

"The transferability of credits you earn at California Arts University is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the degree you earn in the Master of Arts in Contemporary Music Performance (MACMP) program is also at the complete discretion of the institution to which you may seek to transfer. If the credits or degree that you

earn at this institution is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending California Arts University to determine if your credits or degree will transfer.”

STUDENT ACKNOWLEDGMENT:

1. Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, salaries or wages, and the most recent three-year cohort default rate, if applicable, prior to signing this agreement.

Initial _____

2. I certify that I have received the catalog, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, salary or wage information, and the most recent three-year cohort default rate, if applicable, included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

Initial _____

3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate may be awarded.

Initial _____

4. I understand that the school does not guarantee job placement or the transferability of credits to a college, university or institution to graduates upon program completion or upon graduation. Any decision on the comparability, appropriateness and applicability of credit and whether they should be accepted is the decision of the receiving institution.

Initial _____

5. A student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370-7589 toll-free or by completing a complaint form, which can be obtained on the bureau’s internet web site www.bppe.ca.gov.

Initial _____

6. Any questions a student may have regarding this enrollment agreement that

have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 1747 North Market, Suite 225 Sacramento, CA 95834, <http://www.bppe.ca.gov/>, Toll Free (888)370-7589, P (916) 574-8900

Fax Number: (916) 263-1897.

Initial _____

Student Tuition Recovery Fund Disclosures.

(STRF is a nonrefundable charge)

5 CCR § 76215

§ 76215. Student Tuition Recovery Fund Disclosures.

(a) A qualifying institution shall include the following statement on both its enrollment agreement and school catalog:

“The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.”

CONTRACT ACCEPTANCE

- MACMP

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE = \$5,310

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM = \$19,790

- DMA

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATTENDANCE = \$6,840

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM = \$42,560

THE TOTAL CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT: Total tuition minus scholarships (unless otherwise indicated) = \$

I, the undersigned, have read and understand this agreement and acknowledge receipt of a copy.

The enrollment agreement is legally binding when signed by the student and accepted by the institution.

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

NAME OF STUDENT: _____

AGREED: _____
(Signature of student)

DATE: _____

NAME OF CAU OFFICIAL: _____

AGREED: _____
(Signature of CAU official)

DATE: _____

"As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement. You are also encouraged to review the school Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement."

Instruction Language: Korean (with minimal English) Complaint language: English

ENROLLMENT AGREEMENT LANGUAGE OTHER THAN ENGLISH

- (a) If English is not the student's primary language, and the student is unable to understand the terms and conditions of the enrollment agreement, the student shall have the right to obtain a clear explanation of the terms and conditions and all cancellation and refund policies in his or her primary language.

- (b) The institution provides the enrollment agreement, disclosures, and statements to students in their primary language physically and electronically at <http://www.cauniv.edu/application-forms-download> when they are unable to understand due to English not being their primary language.

COURSE REGISTRATION

SELECTED COURSES:

COURSE NUMBER	COURSE TITLE	UNITS	DAYS	TIME

“I have discussed with school administrators regarding my academic progress and after considering the advices, I have decided to request the information stated above.”